

Private Event Information & Expectations

Thank you for booking a private event with My Nature Lab! The following information outlines our schedule, pricing, capacity limits, and expectations for private visits and events.

Payment & Confirmation

Payment in full is required to confirm your event date and time.

Please see the Refund Policy below for cancellation terms.

Arrival, Setup & Departure

Please do not arrive before your scheduled event time. Our staff need adequate time to prepare the space, and other programs or activities may be taking place before your reservation.

If you would like a few minutes of private setup time before your guests arrive, we recommend inviting guests to arrive **5–15 minutes after the beginning of your reserved time**.

All setup, event activities, and cleanup must be completed within your **2-hour reservation period**.

Our staff will assist with basic cleanup, but your group must be ready to leave the reserved space by the end of your scheduled time.

Private event fees do **not** provide all-day access to My Nature Lab.

Additional time is not included and must be arranged in advance, subject to staff and facility availability and additional fees.

Tables, Chairs & Seating

Tables and chairs are available for your event. My Nature Lab staff will set up and put away tables and chairs.

Please note:

- Tablecloths are not provided.
- Round tables are approximately 5 feet in diameter and seat up to 8 people comfortably.
- Our two low classroom tables are approximately 30" × 60" and can seat up to 12 people comfortably.

- Classroom tables and chairs are child-sized and may not be suitable for all adults.
- Additional seating arrangements may be possible depending on the event. Please contact us in advance to discuss your needs.

Attendance & Capacity

Guests of all ages are welcome.

All capacity limits include **every person attending**, including:

- Children
- Adults
- Parents
- Chaperones
- Siblings
- Teachers
- Group leaders
- Other guests

Capacity limits are firm and are designed to protect the quality of the educational experience, maintain a calm environment for our animals, and ensure that every participant has meaningful opportunities to interact.

Additional guests may **not** simply be added beyond the capacity of the space.

If your expected attendance increases beyond the capacity of your reserved space, you must contact My Nature Lab in advance to determine whether a larger private option is available.

Private Classroom Visit

\$450 total

2 hours

Up to 15 total participants

Includes:

- Private use of the classroom/event room
- Dedicated My Nature Lab educator
- Personalized live-animal educational experience
- Extensive opportunities to learn about and interact with reptiles and amphibians

The \$450 fee covers a **2-hour reservation only**.

Private Main Lab Visit

\$900 total

2 hours

Up to 40 total participants

Includes:

- Private use of the Main Lab
- Dedicated My Nature Lab educators
- Personalized live-animal educational experience
- Extensive opportunities to learn about and interact with reptiles and amphibians

The \$900 fee covers a **2-hour reservation only**.

Groups Larger Than 40

Groups larger than 40 are considered on a case-by-case basis.

Availability and pricing depend on the type of event, total attendance, staffing requirements, facility needs, and schedule.

Please contact My Nature Lab directly for approval and a custom quote.

Open Lab Before or After a Private Event

Open Lab is a **separate public experience** and is not included with a private event reservation.

Regular Open Lab admission is **\$20 per person**, and all regular Open Lab group-size policies apply.

Open Lab Group Policy

- **1–5 people:** \$20/person; no advance notice required
- **6–12 people:** \$20/person; advance notice required
- **More than 12 people:** Private booking required

A private event group larger than 12 people may not enter Open Lab together before or after its event simply by purchasing individual admission.

Groups may not divide into smaller groups, arrive separately, or purchase admission separately in order to avoid the Open Lab group-size limit.

My Nature Lab memberships apply according to the terms of each membership, but membership does not override group-size or capacity restrictions.

Food, Drinks & Decorations

Food and non-alcoholic beverages are welcome.

Please bring any needed:

- Plates
- Cups
- Napkins
- Utensils

My Nature Lab does not provide a refrigerator or freezer.

We recommend that guests bring water bottles.

Decorations are welcome, but the following are **not permitted**:

- Balloons
- Glitter
- Confetti
- Piñatas
- Hanging decorations
- Silly string
- Projectile toys
- Similar items that could create hazards, excessive cleanup, or stress for the animals

Bringing prohibited items may result in a **\$75 cleaning or damage fee**.

My Nature Lab Rules

All guests are expected to follow My Nature Lab's animal-handling and behavior rules:

Shh... Keep your voice down.

Never squeeze or grab an animal.

Always ask before picking up an animal.

Kindness and respect for all.

Everyone have fun!

Adults and group leaders are expected to help children and other guests follow these rules and maintain a calm environment appropriate for live animals.

My Nature Lab reserves the right to pause or end animal interactions if staff determine that continuing would be unsafe or excessively stressful for the animals or participants.

Failure to follow staff instructions or animal-handling rules may result in the animal portion of the event ending early without refund.

Refund Policy

Payment in full is required to confirm your event date and time.

Cancellations by the Customer

- **30 or more days before the event:** Full refund minus a 10% processing fee
- **15–29 days before the event:** 75% refund
- **5–14 days before the event:** 50% refund
- **Fewer than 5 days before the event:** No refund

Illness

If illness significantly affects your group and you need to reschedule, please contact My Nature Lab as soon as possible.

Rescheduling requests will be considered based on circumstances and availability.

Any rescheduled event remains subject to My Nature Lab's current pricing, policies, and availability unless otherwise agreed in writing.

Cancellation by My Nature Lab

If My Nature Lab must cancel your event, we will work with you to reschedule your reservation at no additional charge or provide an appropriate refund.

Questions

If you have questions about your reservation, expected attendance, accessibility, seating, food, or other event needs, please contact us before your event.

My Nature Lab

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