



Birthday Party Information & Expectations

Thank you for booking your birthday party with us! The following information includes the general schedule, pricing, and expectations.

For \$275, your party will include 15 minutes for set-up and greeting, one hour of personalized animal presentations, and 30 minutes for cake and clean-up (105 minutes total). Parties are in our private classroom/party room. If you are looking to visit Open Lab, you may come outside of your party slot during Open Lab hours for \$15/person for non-members or free for members.

Payment in full is required to confirm your timeslot. See refund policy below for more information.

Please do not arrive before your scheduled 1 hour and 45 minute timeslot so as to give our staff time to prepare the room for your party. Due to other activities, we are unable to allow you early access. We recommend inviting your guests 5-10 minutes into your timeslot if you would like private time to setup. Tear down must be completed by the end of your timeslot. Your party host will be happy to support clean up.

Birthday parties are available for anyone turning 5 or older. Guests of all ages are welcome.

My Nature Lab parties are limited to **no more than 15 attendees, including adults**. This helps us cultivate the best experience for your party and the live animals. Any additional individuals will cost \$20/person. Please be aware that the more people you have, the less hands-on time each individual will receive. Payment for additional attendees over 15 will be handled on the day of your party.

Food and non-alcoholic beverages are welcome. We ask that you bring your own utensils, plates, and napkins as we do not provide these items. Please note, we do not have a water fountain. We recommend having your guests bring waterbottles. We do not provide a refrigerator or freezer. Decorations are allowed. **Balloons, glitter, hanging decorations, pinatas, confetti, projectile toys, silly string, and similar items are not permitted** in the party space. Bringing them may result in a \$75 damages/cleaning fee.

All party guests are required to abide by the rules of My Nature Lab, stated as follows:

Shh... Keep your voice down.

Never squeeze or grab an animal.

Always ask before picking up an animal.

Kindness and respect for all.

Everyone have fun!

We ask that **supervising adults help us enforce these rules**, as well as keep a calm environment conducive to the comfort of the live animals.

My Nature Lab reserves the right to end the animal presentations if it is deemed unsafe for the animals to continue (i.e. the group refuses to abide by the above rules or listen to My Nature Lab staff).

REFUND POLICY:

- Parties must be paid for in full to confirm your party's date and preferred host.
- Cancellations with at least 30 days' notice will be given a full refund, minus a 10% processing fee.
- Cancellations between 30-15 days' notice will receive a 75% refund, cancellations between 15-5 days' notice will receive a 50% refund, and cancellations with less than 5 days' notice will receive no refund.
- If anyone in your party is diagnosed with COVID-19 or has any symptoms as defined within current Boulder County Public Health guidelines, then My Nature Lab will move your party to an open party slot of your choosing at no cost or you will be given a refund, minus a \$50 room deposit charge.
- If My Nature Lab must cancel your party for any reason, your party will be moved to an open party slot of your choice at no cost to you.

Thank you in advance for your cooperation. If you have any questions, please email us at info@mynaturelab.org or call us at (720) 248-7251.

Birthday party policies revised January 10, 2024.